



MEMORANDUM OF UNDERSTANDING (MOU) between

*New Directions for Children, Youth, Adults and Families: Child Home Services,
Family Connections Service Area (Party A)*

and

External Contracted Family Connections Care Providers (Party B)

This is an agreement between “Party A”, hereinafter called New Directions: Family Connections and “Party B”, hereinafter called Care Providers

I. PURPOSE & SCOPE

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to the use of Family Connections Care Provider SharePoint Communication Site and associated resources owned by New Directions:

In particular, this MOU is intended to:

- Establish a cooperative working relationship between the parties in order to facilitate collaboration
- Facilitate the sharing of training resources and information for the purposes of education
- Define the roles and responsibilities of the respective parties

II. NEW DIRECTIONS: FAMILY CONNECTIONS RESPONSIBILITIES UNDER THIS MOU

New Directions shall undertake the following activities:

- Provide the CARE PROVIDERS access to the respective SHAREPOINT resource site (upon signing the MOU)

- Provide up to date resources, and information for educational and Professional Development purposes
- Provide up to date processes, policies, guidelines, expectations and forms

III. CARE PROVIDER RESPONSIBILITIES UNDER THIS MOU

The CARE PROVIDER shall undertake the following activities:

- Utilize the respective SharePoint resources (upon signing the MOU) for educational purposes only
- Utilize the respective processes, guidelines, expectations, policies and forms as needed???
- Adhere to copyright and associated legal frameworks upon using the resources

IV. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

*New Directions: Family Connections and Care Providers SharePoint Communication Site and associated resources are intended for access to up to date information, forms and for **educational purposes only**.*

Any copy, reproduction, distribution or downloading for other purposes is prohibited

V. FUNDING

This MOU does not include the reimbursement of any funds between the two parties

VI. EFFECTIVE DATE AND SIGNATURE

This MOU shall be effective upon the signature of Parties A and B authorized officials, after reviewing together. It shall be in force from September 19, 2024

Parties A and B indicate agreement with this MOU by their signature/acknowledgement

(Jen Larner, Coordinator Family Connections)



September 19, 2024